

**EMBASSY OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
**3510, International Drive, NW**  
**Washington, DC 20008**  
**Tel: (202) 244-0183 Fax: (202) 244-5366**

**APPLICATION FOR PASSPORT: FORM A**



(PLEASE READ INSTRUCTIONS ON  
THE THIRD PAGE AND FILL OUT  
FIRST TWO PAGES)

I, the undersigned, hereby apply for an  
International/Special passport and  
provide the required information below.

1. Full name (in BLOCK LETTERS) with all/previous names (if any): \_\_\_\_\_
2. Name (the way applicant wishes it to be copied in the passport): \_\_\_\_\_
3. Father's/Husband's name: \_\_\_\_\_
4. Mother's name: \_\_\_\_\_
5. Profession: \_\_\_\_\_
6. Place of birth (dist.): \_\_\_\_\_ Date of Birth:(M/D/Y)\_\_\_\_\_
7. Color of eyes: \_\_\_\_\_ Color of hair: \_\_\_\_\_
8. Height: \_\_\_\_\_ Visible distinguishing mark: \_\_\_\_\_
9. Marital status: Single (    ) Married (    ) Divorced (    )
10. Bangladesh national by:  
(Birth)\_\_\_\_\_ (Reg.nationalization)\_\_\_\_\_ (Descent)\_\_\_\_\_ (Migration)\_\_\_\_\_
11. Countries for which passport is required: \_\_\_\_\_
12. Purpose of visit: \_\_\_\_\_
13. Present address (BLOCK LETTERS) with Tel no:  
\_\_\_\_\_
14. Permanent address in Bangladesh (BLOCK LETTERS): \_\_\_\_\_
15. Children/Ward to be included in parent's/legal guardian's passport:

Sl. no.	Full name	Date of birth (M/D/Y)	Sex: Male/Female
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I declare on solemn affirmation as under:

- a. To the best of my knowledge and belief the information given in this application is correct. **I am fully aware that making a statement which is not correct, I will render myself liable to prosecution under the law.**
- b. I am a citizen of Bangladesh and I have not previously held or applied for a passport of any designation or been refused passport facilities.
- c. All previous passports granted to me have been surrendered other than the passport or travel document noted below which is now attached, and I have no other application for a passport since the attached passport or travel document was issued to me.

(1) Number of attached passport(s) \_\_\_\_\_ Date of Issue \_\_\_\_\_

Please put specimen signature or left thumb Impression of applicant inside both boxes below.

Signature: \_\_\_\_\_

Name in BLOCK LETTERS: (Indelible ink)

Date: \_\_\_\_\_

Note: If an applicant had a passport, which has been lost, he/she should furnish particulars in the item (16), in addition (17) and (18) with attestation by a citizen of Bangladesh.

16. The passport as per details given below has been lost. In the event of it's coming again into my possession I undertake to return it to the Regional Passport Officer.

- a. Passport No: \_\_\_\_\_
- b. Date of issue: \_\_\_\_\_
- c. Place of issue: \_\_\_\_\_
- d. Include copy of Police Report or Affidavit in front of Notary Public.
- e. Circumstances in which passport was lost or destroyed and measures taken to recover it: \_\_\_\_\_

**ATTESTATION:** Two attesters required for a passport against a lost passport.

**CAUTION:** Attention of the attester is drawn to the fact that **by attesting any statement contained in this application, which is not true; he/she will render himself/herself liable to prosecution under the law.**

17. I the undersigned hereby declare that:

- a. The applicant Mr/Mrs/Ms/Miss/Master \_\_\_\_\_ is personally known to me for \_\_\_\_\_ and he/she is a person of good character.
- b. He/she has signed/affixed thumb impression on this form in my presence and the photograph attached on this form bears his/her likeness.

18. I, the undersigned, hereby declare that I am a citizen of Bangladesh (attach photocopy of first six pages of your valid Bangladesh passport) and to the best of my knowledge and belief the information given in this application form is correct.

Name of attester: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For official use only:** passport # \_\_\_\_\_ Date: \_\_\_\_\_

## **PASSPORT APPLICATION INSTRUCTIONS / REQUIREMENTS**

(This form should be used only when your present passport has completed 10 years from the date of first issue)

### **New Passport: Against an expired / exhausted / damaged passport**

Please submit:

Expired / exhausted / damaged passport.

3 (three) copies of passport size photograph.

2 (two) copies of filled out forms: Form – A.

Money order / cashiers check of \$ 110.00 payable to the Embassy of Bangladesh for regular service (maximum 15 working days). For urgent service (maximum 3 working days) the fee is \$ 165.00 and the mode of payment should be the same.

5. If you are including your children please add notarized copies of their birth certificates and three stamp size photograph for each of them. Children generally are endorsed in the mother's passport. To endorse them in the father's passport we need a signed, notarized letter from the mother stating that she has no objection if the children are endorsed in the father's passport.

6. A self addressed and stamped envelope for return delivery. (Preferably certified / express or FedEx)

### **New Passport: Against a lost / stolen passport**

Please submit:

1. Notarized copy of Police report / affidavit in front of a Notary Public stating the Incident (1 original and 3 photocopies). Specimen affidavit is available at page 4.

2. 6 (six) copies of passport size photograph.

3. If you are including your children please add notarized copies (4 copies) of their birth certificates and six-stamp size photograph for each of them.

4. 4 (four) copies of filled out form: Form – A.

5. Money order / cashiers check of \$ 110.00 payable to the Embassy of Bangladesh for regular service (maximum 15 working days). For urgent service (maximum 3 working days) the fee is \$ 165.00 and the mode of payment should be the same.

5. A self addressed and stamped envelope for return delivery. (Preferably certified / express or FedEx)

6. All four copies of Form – A should be attested by two different (two forms each) valid Bangladesh passport holders and four sets of first six pages of their passports should be enclosed. (See paragraphs 16, 17 and 18 at page 2 of form – A)

7. Photocopy (4 copies) of lost / stolen passport (if available)

**Note:** 1. Any document generated in Bangladesh must be attested by the Ministry of Foreign Affairs, Consular Section before it can be presented as a supporting document.

2. A personal interview is required for all applications against a lost passport.

**A F F I D A V I T**

STATE OF .....

COUNTY OF .....

BEFORE ME, the undersigned authority, .....,  
on this ..... day of ....., 20....., personally appeared  
....., known to me to be a credible person and of lawful age,  
who being by me first duly sworn, on this oath, deposes and says his Bangladesh  
passport, has been lost .....

.....  
He/She further affirms that, in the event of it's coming into his/her possession, he/she will  
undertake to return it to the regional passport officer.

Signature: .....

Name: .....

Address: .....

.....

Subscribed and sworn to before, this ..... day of .....20 .....

[SEAL]

Signature of Officer: .....

Name: .....

Title: NOTARY PUBLIC

My Commission Expires: .....